Generative Platforms for Presentations – From Ideas to Presentations

- Prof. Shirley Xiao HSS
- Prof. Larraine Yao HSS
- Mr. George Wang SDS

The Chinese University of Hong Kong, Shenzhen

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INSURANCE CAPE



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Overview of the Workshop

- 1 From Articles to
 Outline with
 Generative Platforms
- 2 From Generated
 Outlines to Slides
 with Effective Visual
 Aids and Stucture

3 Using Microsoft Coach for Effective Presentations



Scenario - Understanding Climate change

Imagine you are a student who is passionate about climate change and you have found a very informative article on this topic.

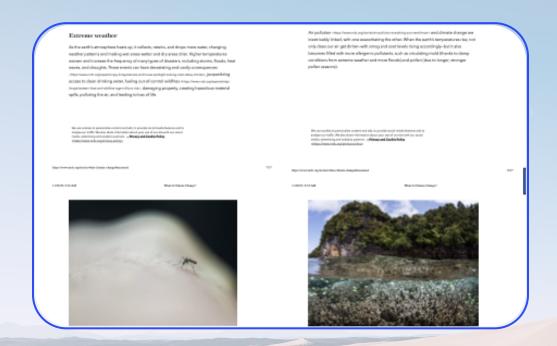
How can we make a presentation based on it?

Let's do a demonstration!



Part One: From an article to Outline

Prompt to GPT: Please generate a presentation outline



known Battle Royale franchise b. Address the slight controversy that Battle Royale fans brought up about the similarities between the two i. Cite/quote online discussion forums with fan comments II. Explain summaries of both books: a. Summary of Hunger Games b. Summary of Battle Royale III. Compare similarities: a. Themes: Survival ii. Corrupt government iii. Teens sent to fight iv. Stressed friendships b. Settina c. Rules regarding the games IV. Compare differences: a. Location i. Time ii. Gore level iii. Style of book iv. Audience V. Conclusion: a. Final comparisons b. Last word on the controversy c. Strong closing

a. Explain the Hunger Games franchise versus the lesser

I. Introduction to controversy:

Summarize any article and turn it into a presentation outline.

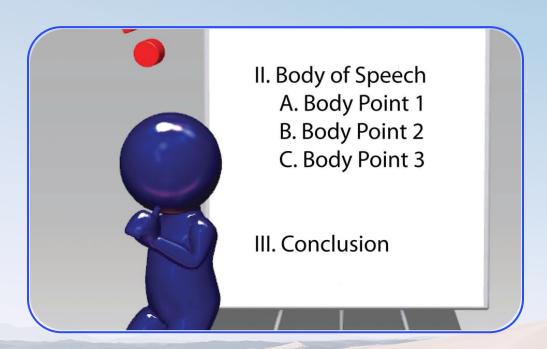
Generate a presentation outline with ease.

It is your turn!



From Outlines to PowerPoint Slides

Transform your outlines into effective PowerPoint presentations with Gamma App!





Outline

PowerPoint Slides

Prompt 1: Write in a professional, engaging tone with concise, persuasive language. If the notes are missing info, add your own rich details and go beyond the obvious. Generate the presentation in English. Use layouts and imagery to make your presentation stand out.

Prompt 2: Write for a curious audience of college students in a friendly, conversational tone. You are an expert on this topic and want to share your knowledge with the world.

Prompt 3: Convert the following notes into a detailed presentation. Use a different layout for each section. Try to match the tone of the text in the notes exactly. DO NOT MAKE UP DETAILS - just convert my outline and use the details I provide.

It is your turn!



Problems with Generated Slides: Too Wordy

Consequences of Global Warming

Environmental Impact

Global warming has led to melting glaciers, rising sea levels, and extreme weather events such as hurricanes and floods.

Socio-Economic Impact

The impact of global warming on agriculture, health, and the economy is widespread. These effects include reduced crop productivity, increased healthcare costs, and disruption to supply chains.

Biodiversity

The impact of climate change on wildlife and ecosystems is concerning. Rising temperatures and extreme weather events threaten the survival of many species and their habitats.

Problems with Generated Slides: No pictures

Role of Individuals and Communities

Personal Lifestyle Changes

 Reducing carbon footprint through energy conservation, sustainable transportation, and adopting eco-friendly practices.

Community Engagement and Education

 Promoting awareness, education, and engagement in sustainability initiatives and climate change mitigation and adaptation efforts.

Advocacy and Political Action

 Supporting policies and initiatives that prioritize climate action and holding governments and institutions accountable for their commitments.



Problems with Generated Slides: Poor structure

Global Response to Global Warming

1 International Agreements

The Paris Agreement and other international efforts aim to combat global warming through coordinated action.

National and Local Initiatives

Many countries and cities have implemented climate policies and strategies to reduce their carbon footprint.

Problems with Generated Slides: Overly Simplistic

Conclusion

The urgency of addressing global warming cannot be overstated. The future of our planet depends on it. Let us do our part in combating global warming by adopting lifestyle changes, engaging with our communities, and advocating for positive change.

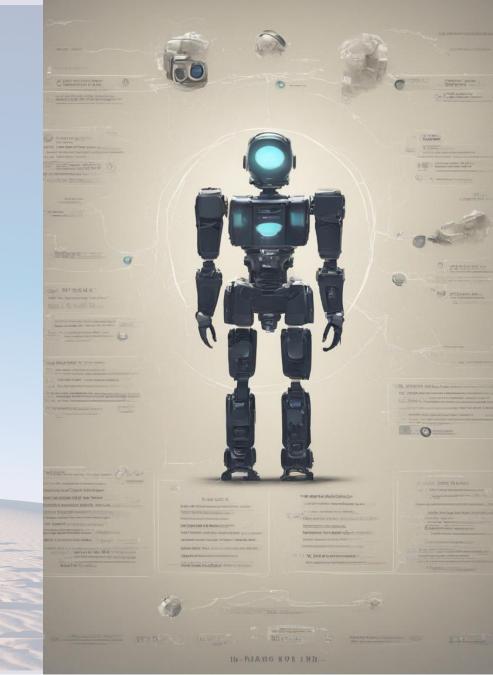
Made with Gamma

Any changes you want to make on the slides?

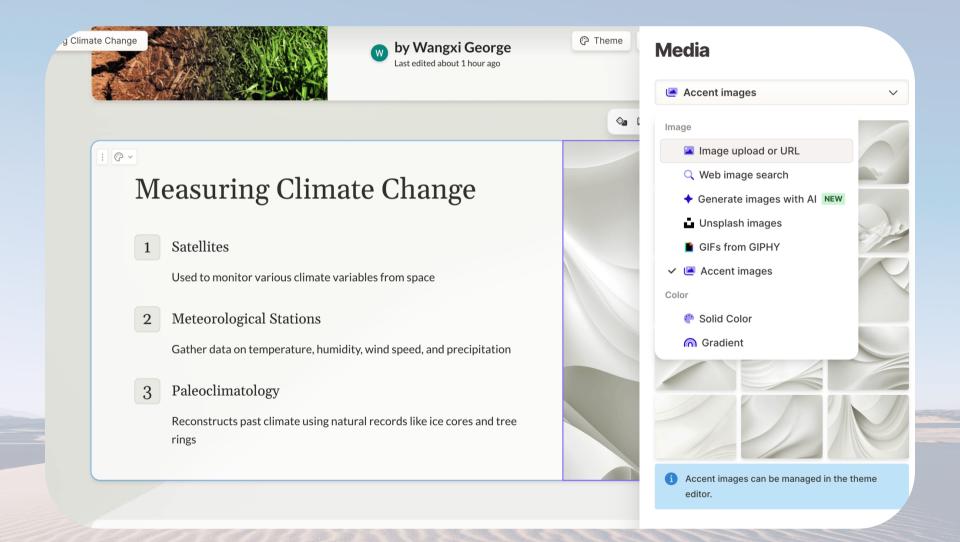


Changes we can make with Al assistance

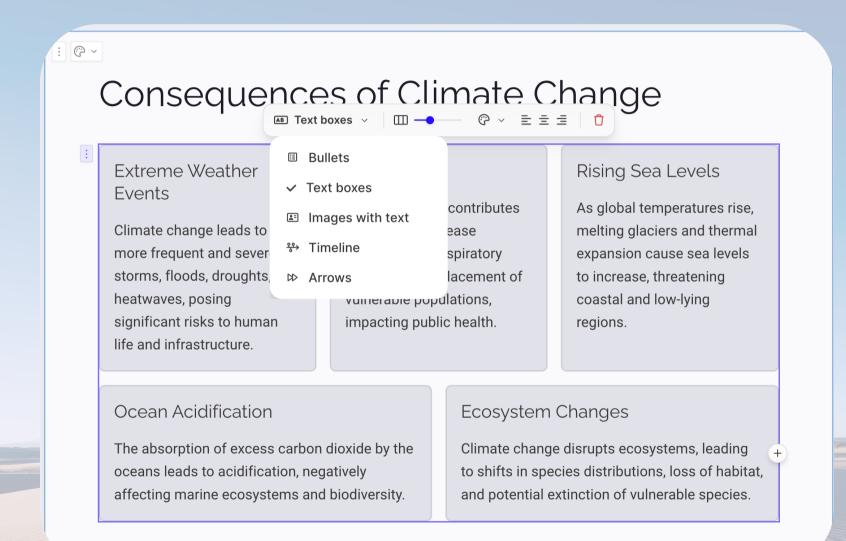
- 1. Visual aids
- 2. Layout
- 3. Content
- 4. Al suggestion



Searching and Generating Images with Al



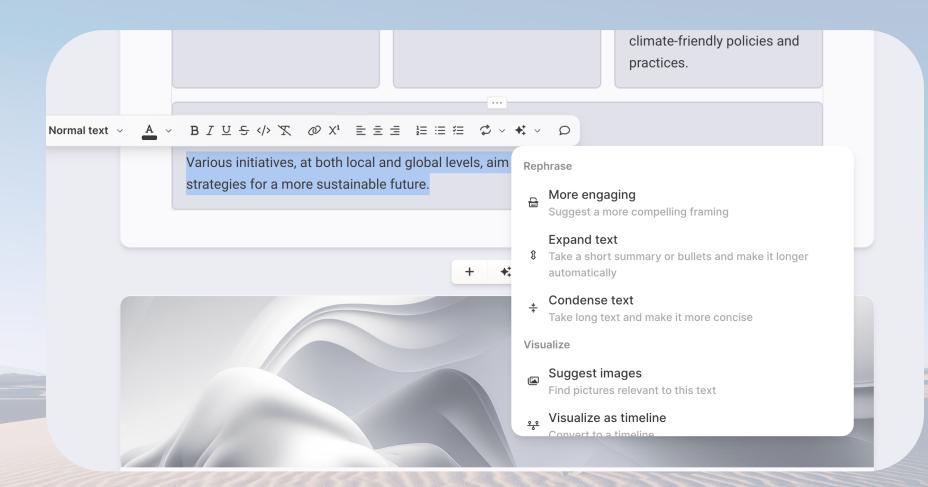
Changing Layout with Al



It is your turn!



Modifying Contents with AI

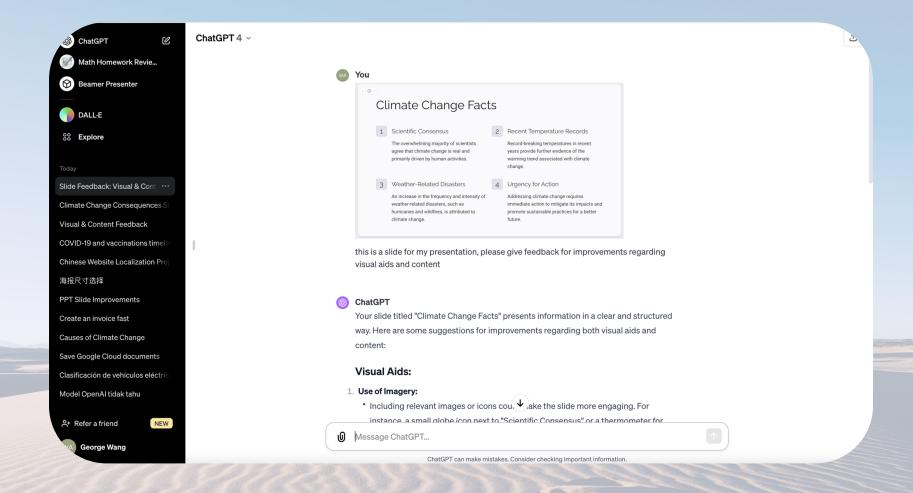


Making Your Slides Better with Al Suggestions

- 1. Ask ChatGPT4 or Bing Search for points of improvements with screen shots of your slides.
- 2. Feed the suggestion back to Al in Gamma.

Making Your Slides Better with Al Suggestions

Prompt: This is a slide for my presentation, please give feedback for improvements regarding visual aids and content.



It is your turn!



Recap the key steps in Creating Slides

- 1 Step 1: Generating an effective outline
- 2 Step 2: Input your outlines into Gamma App and Provide Clear Instruction

3 Step 3: Editing your visual, content, and layout

4) Step 4: Seek AI tools for advice

Additional Tools for Searching for Al Assistance



Using Microsoft Coach for Instant Feedback

Learn how to use Microsoft Coach to refine and improve your presentation skills.



- schedule, and logistics/build timeliness
- Poster type and conference guidelines - Print or e-poster
- Poster and board size and orientation of the poster (portrait and landscape)
- Source material
- Order of authors and affiliations (same as abstract)
- Conflict of interest disclosures and funding /sponsorship information
- Acknowledgements
- QR code requirements



- Abstract at the top-right hand corner (optional) if specified by
- Informative title at the top Simple, bulleted points that develop the interest of the viewers
- Maintain a good balance of text. table, and images. Content depends on the poster size: Ideally content < 800 words with figures and tables (max 4-6)
- Replace large tables with charts
- Conclusion: Key message focus on two or three key points
- Mention limitation of the study, if
- References abbreviated Max 2 or 3 (follow consistent style)



Once the poster is final, proof read it thoroughly from consistency point (font, spacing, abbreviations, etc.) If

- to read and understand from a distance
- Orientation either landscape or portrait as per the conference specification
- Divide the material into vertical sections on the poster
- Tables and figures should ideally cover approximately 50% of the poster area
- Avoid cluttered text and white
- Avoid vibrant, pale, and multiple colors. Check for brand/company color or template, if applicable
- Check the specifications of e-poster; if required by the congress
- Sponsorship and meeting details as a footnote. Poster number on top right corner



Live Demonstration

Interpret Instant Feedback

Key Steps for using Microsoft Rehearse with a Coach Function

1 2 2 3

Go to your
Microsoft
Edge
(Developer)
Browser

Change the Language of Microsoft Edge into English

Log into your Office 365 and Upload your own Slides

Go to Slideshow -Rehearse with a Coach



Microsoft 365: Login

Collaborate for free with online versions of Microsoft Word, PowerPoint, Excel, and OneNote. Save documents, workbooks, and presentations online, ...

Office Setup

Sign in with your Microsoft account and enter your product key to ...

Sway

Create and share interactive reports, presentations, personal ...

Service Status

Microsoft 365 (Consumer) service is healthy · Outlook.com service ...

Microsoft Forms

Use Microsoft Forms to easily create online surveys, forms ...

office.com站内的其它相关信息 »

Microsoft 365 Products ∨ Resources ∨ Templates Support My account Buy now All Microsoft 365 Products ∨ Resources ∨ Templates Support My account Buy now

Introducing Microsoft 365 Copilot—your copilot for work. Learn more >



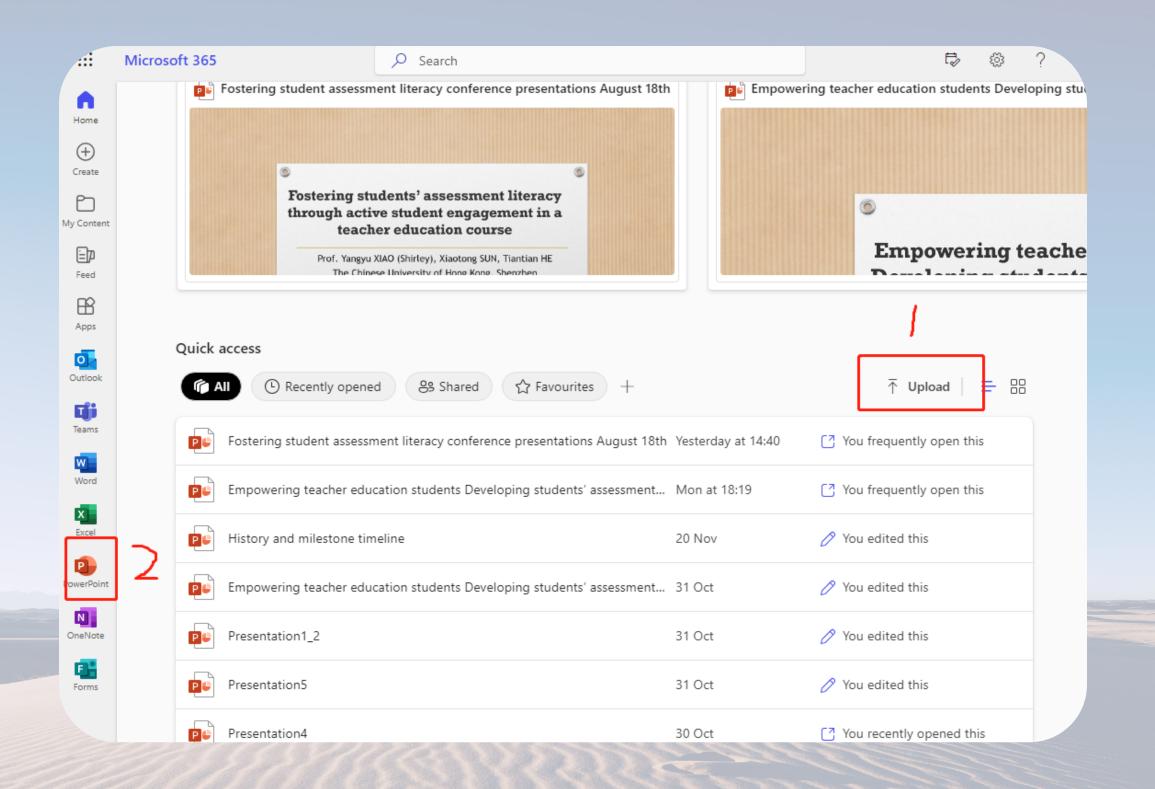
Office is now Microsoft 365

The all-new Microsoft 365 lets you create, share and collaborate all in one place with your favorite apps

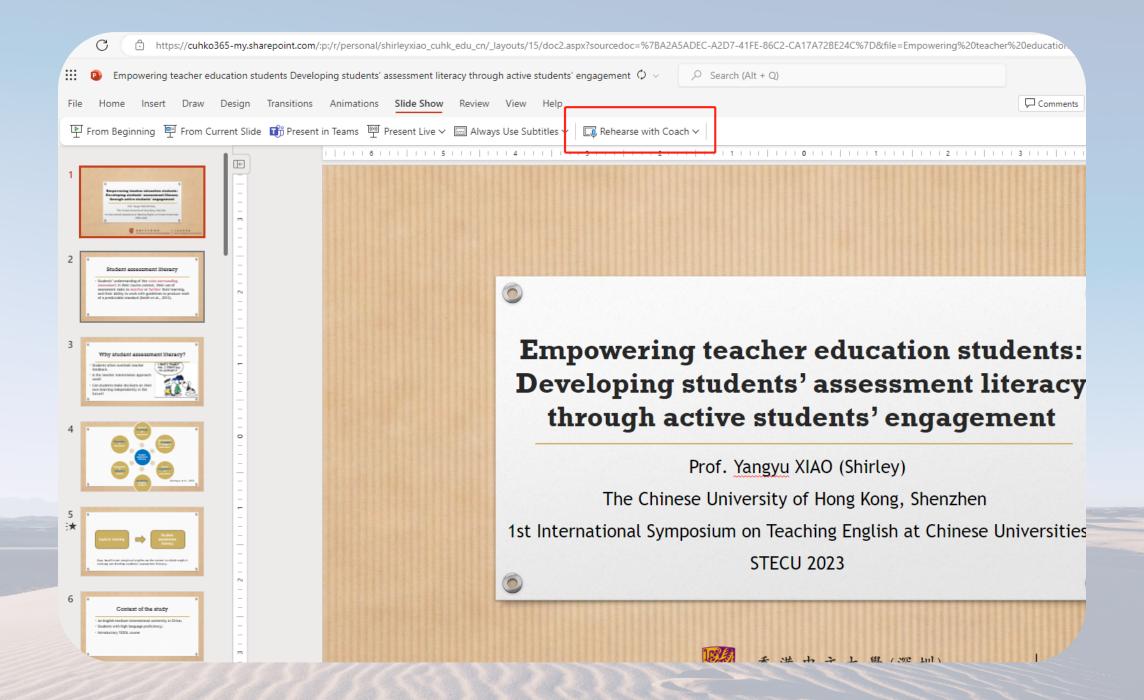
Sign in

Get Microsoft 365

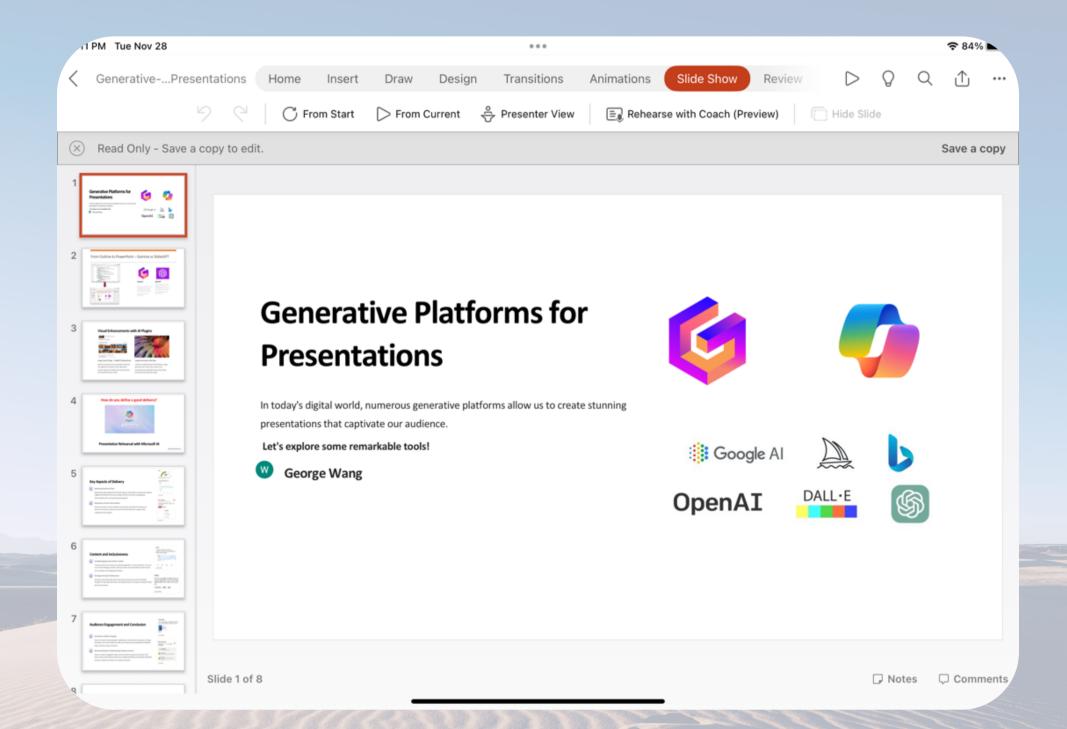
Sign up for the free version of Microsoft 365 >



Rehearsal with a coach

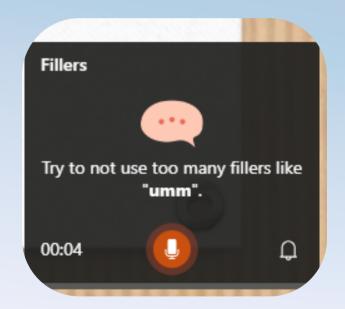


Rehearsal with a coach

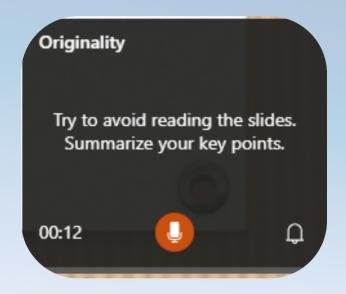




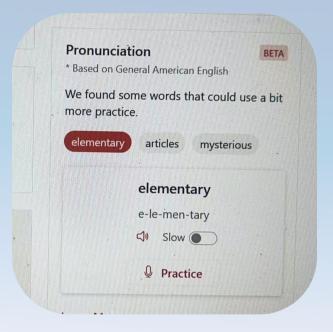
Instant feedback



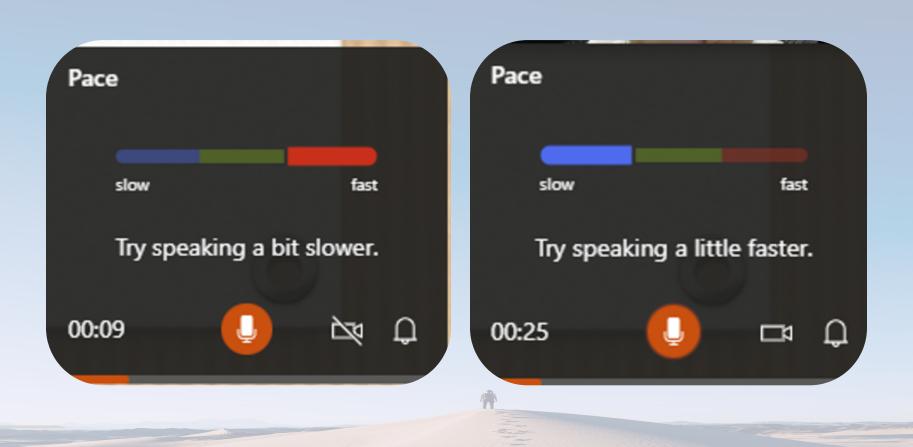
Fillers



Reading slides



Pronunciation



Your Rehearsal Report (Preview)

Rehearse Again

Summary

Good job rehearsing! Keep up the hard work.

15:00

34

total time spent

slides rehearsed

Fillers

To sound more polished and confident, try to avoid using filler words. Pause or take a breath to relax. Some filler words to avoid are:

umm

You know

like

Learn More

Repetitive Language



Nice work! Your variety of word choice will help keep your audience engaged. NEW



How was your experience? ☆ ☆ ☆ ☆ ☆





Great job! Your use of inclusive language was excellent.

Learn More

Pitch

Low pitch variation will make your audience lose interest. Try increasing the tone for your key points.



Originality

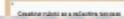
Try to avoid simply reading the slide. Here are the slides you might want to work on:





Slide 3

Slide 24





Pitch

Low pitch variation will make your audience lose interest. Try increasing the tone for your key points.

Target

Monotone

0:40

0:55

Learn More

0:25

0:10

Learn More

Inclusiveness

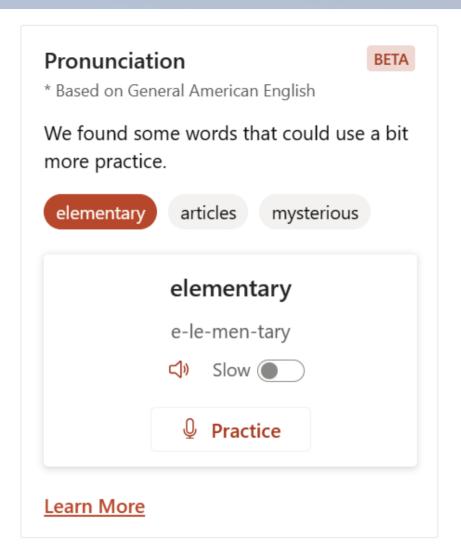


Great job! Your use of inclusive language was excellent.

Learn More

Coach suggests

You've turned off some of the feedback types. Go to Rehearse with Coach > Coach settings to turn them back on.



How was your experience? ☆ ☆ ☆ ☆ ☆

Recap and Q&A

- 1. From Articles to Outline with Generative Platform
- 2. From Generated Outlines to Slides with Effective Visual Aids and Structure
- 1) Editing visual aids; 2) Content;
- 3) Layout; 4) Al suggestion
- 3. Using Microsoft Coach for Effective Presentations



Thank You for Joining Us!

We hope you gained valuable insights and skills for your future presentations!

